

LAGO VISTA ISD

TXCONNECT: CREATING AN ACCOUNT AND LINKING TO YOUR CURRENTLY ENROLLED STUDENT

These instructions are ONLY for parents who have a student who is currently enrolled in Lago Vista ISD. If you are new to the District and have not yet enrolled your new student, please visit the Lago Vista ISD Registration Information page and follow the New Student Online Registration Instructions.

To create a txConnect account and link to your currently enrolled student:

- Go to the Lago Vista ISD website – www.lagovistaisd.net
- Click on “Parents & Students” tab.
- On the pull down menu, select “TxConnect – Check Grades”.
- Look for the “New txConnect User?” area and click on **here** to create an account.

Welcome to txConnect for Lago Vista ISD

Login

Please enter your user name and password.

User Name:

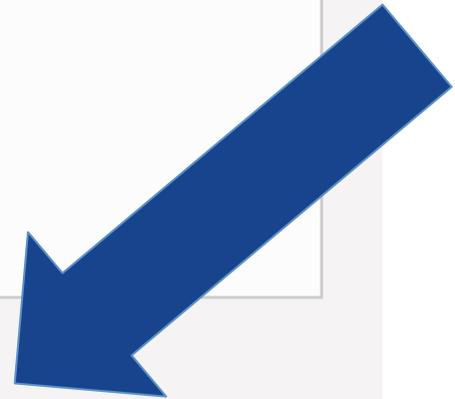
Password:

New txConnect User?

If you need to create an account, click [here](#)

Have a New Student?

If you are new to the district and wish to enroll one or more students, please click [here](#), or, login if you already have an account, then, complete the Online Student Enrollment process.



- You will need to set up a “User Name & Password”. Enter an email that you will use to receive school information. **IMPORTANT: You MUST verify your email or your account will be permanently disabled.** Hit “Next”.

Registration

User Info - Step 1 of 3

Please provide a user name, password, and e-mail.

User Name:
Must be between 6 and 25 alpha-numeric characters. (example: ABC5555)

Password:
Must be between 8 and 25 characters; must contain at least 3 of the following cha

Confirm Password:
Password must match entry in password field exactly. (case sensitive)

E-mail:
Must be a valid e-mail address format. (example: name@name.com)

Confirm E-mail:
**A verification email will be sent to the address provided here. Please supply the g
listed below.**

Your email address is required if:

- You are new to the district and you are registering a new student.
- You wish to update your existing students' enrollment information.
- You wish to receive attendance or grade alerts.

- Select a “Hint Question” and provide an answer - click “Next”.

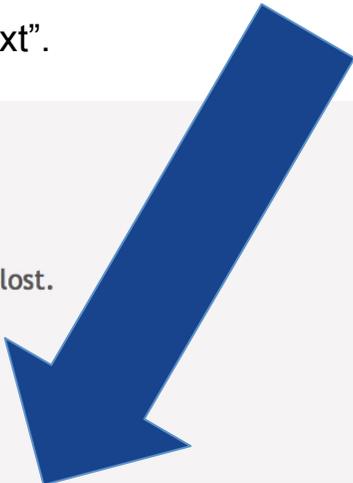
Registration

Hint Question - Step 2 of 3

Select a question and enter an answer to help you retrieve your password if it is lost.

Question:

Answer:



- Leave TxConnect open and check you're the email address provided. You will have an email with a code. Highlight and copy the code.

txConnect Email Verification



Inbox x



parentportal@lagovista.txed.net

to me ▾

Please verify that this is your email address by following these steps:

1. Log in to txConnect, and go to the 'My Account' page.
2. In the 'Email Address' section, enter the following verification key:

9nqnSYDeqqxtZXZA

(You can copy the key from this email message and paste it into the appropriate box in txConnect.)

3. Click 'Verify Code' after entering the key to complete the email verification process.

- Return to TxConnect and enter the code. Click "Verify Code".

Registration

Your account has been created. Please click 'Complete' to skip the below steps and log into your account.

Verify Email Address (optional)

You should receive an email message containing a verification code. Please enter that code here:

Your email address is required if you wish to receive alerts, edit existing student registration information, or, to enroll a new student in the district.

Verification Code: 9nqnSYDeqqxtZXZA

Add Students (optional)

Please provide a Student Portal ID and birth date for each student you wish to add.

If you do not add a student at this time, you may add one later.

If you are new to the district, please skip this step by clicking the Complete button below. Your Portal ID will be given to you by your students' campus.

Student Portal ID:

Student Birth Date:

Enter date in MM/DD/YYYY format.

Added Students
(none)

- You will see a notification that says “Verification Successful”.
- **OPTION A:** If you already have your Student Portal ID from the campus, go to the “Add Students” section. Enter your student’s Portal ID and his/her birthdate.

Registration

Your account has been created. Please click 'Complete' to skip the below steps and log into your account.

Verify Email Address (optional)
 You should receive an email message containing a verification code. Please enter that code here:
 Your email address is required if you wish to receive alerts, edit existing student registration information, or, to enroll a new student in the district.

Verification Code:
Verification Successful

Add Students (optional)
 Please provide a Student Portal ID and birth date for each student you wish to add.
 If you do not add a student at this time, you may add one in your profile later.
 If you are new to the district, please skip this step by clicking the Complete button below. Your Portal ID will be given to you by your students' campus.

Student Portal ID:
 Student Birth Date:
 Enter date in MM/DD/YYYY format.

Added Students
 (none)

You must have a Student Portal ID (a unique code separate from your child's Student ID) from the campus and the student's birthdate in order to link to your student's information.

If you do not yet have a Student Portal ID, please skip to Option B.

- If adding another student – click on “Add Another Student” and follow the same process.
- **OPTION B:** If you do NOT yet have a Student Portal ID, skip the “Add Students” option. Click “Complete”. You may exit the system and return when you receive your student’s Portal ID.

Registration

Your account has been created. Please click 'Complete' to skip the below steps and log into your account.

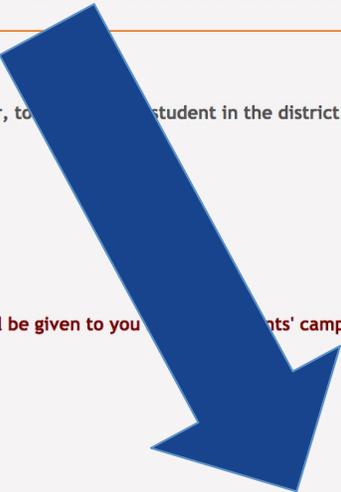
Verify Email Address (optional)
 You should receive an email message containing a verification code. Please enter that code here:
 Your email address is required if you wish to receive alerts, edit existing student registration information, or, to enroll a new student in the district.

Verification Code:
Verification Successful

Add Students (optional)
 Please provide a Student Portal ID and birth date for each student you wish to add.
 If you do not add a student at this time, you may add one in your profile later.
 If you are new to the district, please skip this step by clicking the Complete button below. Your Portal ID will be given to you by your students' campus.

Student Portal ID:
 Student Birth Date:
 Enter date in MM/DD/YYYY format.

Added Students
 (none)




VERIFYING YOUR MOBILE NUMBER

- Log into your txConnect account.
- Go to the “Mobile Number/Text Messages” section. Enter your Mobile Number (with no hyphens) TWICE, click on “Verify Mobile Number”.

My Account - Welcome User: slofton
Review and change your account settings.

Students
To see an already enrolled student's grades, attendance and other information, click the "Add or Remove Student" button. To add a new student, provide a valid email address that matches your contact record at the district. See online Help for more information.

Manage txConnect Students:
Add or Remove Student

Student Name	Rights	Student Data	Associated User	Last Login
There are no students associated with your account. Click Add Student or Remove Student above to add student. To enroll a new student, click Enroll a New Student below.				

My New Students:
Enroll a New Student

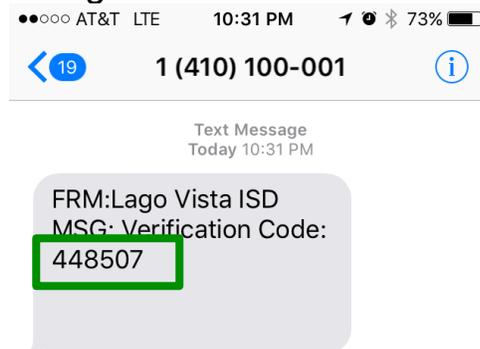
Student Name	Submitted to District?
Click Enroll a New Student to enroll a new student.	

Email Address
Email Address: suzy.lofton@utexas.edu
[Change or Remove](#)

Mobile Number / Text Messages
To receive text messages on your mobile phone, type the cell phone number. To NOT receive text messages, leave blank.

Mobile Number: No hyphens
Confirm Mobile Number: [Verify Mobile Number](#)

- You will receive a text message with a confirmation number.



- Enter the code from your text message and click “Verify”.

ADDING YOUR STUDENT PORTAL ID

- To add your student once you receive your Parent Portal ID, log into the TxConnect account you created using the instructions above and click on “Add or Remove Student”.

My Account - Welcome User: slofton
Review and change your account settings.

Students
To see an already enrolled student's grades, attendance and other information, click the "Add or Remove Student" provide a valid email address that matches your contact record at the district. See online Help for more information.

Manage My txConnect Students:

Add or Remove Student

Student Name	Rights	Stu	Associated User	Last Login
There are no students associated with this user. Click Add Student or Remove Student above to add student. To enroll a new student, click Enroll a New Student.				

My New Student

Enroll a New Student

Student Name	Submitted to District?
Victor Wiking III	✓ 8/17/2017

Click Enroll a New Student to enroll a new student.

- Enter Your Portal ID from the registrar and the student's date of birth. Click “Add”.

My Account - Welcome User: slofton
Review and change your account settings.

Students
To see an already enrolled student's grades, attendance and other information, click the "Add or Remove Student" provide a valid email address that matches your contact record at the district. See online Help for more information.

The Student Portal ID should be obtained from your student's campus Registrar. The Student Portal ID is case sensitive and should be entered exactly as printed.
(Example: qbQgkqA2z)

Add Student to txConnect

Student Portal ID:

Date: (Ex: 03/11/1994)

Note: This is a sample ID. You will receive your student's unique Parent Portal ID from the campus registrar once your student's enrollment is fully processed.

Please email technology@lagovista.txed.net if you experience any difficulties.